**OKR DOCUMENT TEMPLATE**

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| **COMPANY NAME** | **PREPARED BY** | |
|  |  | |
| **OKRs FOR** | **TIME FRAME START** | **TIME FRAME END** |
|  |  |  |

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| --- | --- | --- |
| **OKR 1** |  | **SCORE** |
| OBJECTIVE 1 |  |  |
| KEY RESULT 1 |  |  |
| KEY RESULT 2 |  |  |
| KEY RESULT 3 |  |  |
| **OKR 2** |  | **SCORE** |
| OBJECTIVE 2 |  |  |
| KEY RESULT 1 |  |  |
| KEY RESULT 2 |  |  |
| KEY RESULT 3 |  |  |
| **OKR 3** |  | **SCORE** |
| OBJECTIVE 3 |  |  |
| KEY RESULT 1 |  |  |
| KEY RESULT 2 |  |  |
| KEY RESULT 3 |  |  |

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| **ADDITIONAL NOTES** |  |