

360-degree Feedback Template

Employee being assessed:	
Evaluator 1 (Superior):	Department:
Evaluator 1 (Superior):	Department:
Evaluator 2 (Peer):	Department:
Evaluation period:	

Confidentiality Note:

Your responses will be treated with confidentiality. They will be aggregated with responses from others and shared with the feedback recipient in a summarized and anonymous format.

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Categories & Questions	Evaluator 1	Evaluator 2	Evaluator 3
<u>Work Attitude</u>			
How has this employee lived our company values?			
How can this employee improve their behavior?			
What sets this employee apart from others in the company?			
<u>Quality of Work</u>			
Provide a specific example of a task or project this employee recently did well.			
Provide a specific example of an area where this employee could improve.			

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Categories & Questions	Evaluator 1	Evaluator 2	Evaluator 3
<u>Quality of Work</u>			
How can this employee improve their performance?			
If you were in charge of this employee's development, what are the next steps you would take?			
<u>Collaboration</u>			
Have you experienced or witnessed any interpersonal conflicts with this employee? Please describe it briefly.			