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| Activity | Description | Time |
| Icebreakers | Scavenger hunt or pet introductions | 5 min |
| Introduce new hires | Welcome new employees | 5 min |
| Discuss business results | Gamify this section by making employees guess the numbers | 10 min |
| Talk about updates | Talk about project updates | 10 min |
| Invite an expert | A guest speaker talks | 20 min |
| Talk about success stories | Customer success stories | 5 min |
| Recognize employees | Praise employees | 5 min |
| Highlight company values  | Mission, vision and goals | 5 min |
| AMA (ask me anything) | AMA with your executive | 20 min |
| Feedback and wrap up | Thank your employees and ask for feedback | 5 min |



All Hands Meeting Agenda

Date: Time: Meeting Duration:

Meeting duration: Facilitator: